

Adora S. Jones Ministerial Trust
Frequently Asked Questions

Q: Who is eligible for the scholarship?

A: Applicants must:

- Be preparing for the ministry within one of the following affiliations: Methodist, Presbyterian, Baptist, or Congregational Churches.
- Be a resident of or have previously resided in the state of Iowa.
- Plan to attend full-time an accredited college or university located in the United States.

Q: How do I apply?

A: Interested applicants may apply online at www.csascholars.org/adorajones.

Q: How are applications submitted?

A: Applications must be submitted online via the Center for Scholarship Administration (CSA) portal. There are three steps to complete and submit the application:

1. Set up an account through the portal.
2. Login to the account and complete the application. A confirmation email will be sent when the application is received by CSA. Applicants should contact CSA if a confirmation email is not received.
3. E-Mail in any additional required materials. See list below.

Q: What constitutes a complete application packet?

A: A complete application package includes the following:

1. The signed **Student Authorization and Acknowledgements Form**, found in the online application.
2. An **Official Transcript** with grades and cumulative GPA posted through the latest Fall semester.
3. **Page 1 & 2 of your parent's 1040 Federal Tax form**, that list you as a dependent, for the latest year filed. If no one claims you as a dependent and you file independently, please send your own.
4. A completed **W-8 or W-9 Form**. This form must be completed by the applicant.

Q: When is the deadline for submission of materials?

A: The online application must be completed and transmitted to CSA no later than **June 3, 2024**. Any required supplemental materials that need to be emailed must be sent to CSA no later than **June 3, 2024** and should be sent in one email.

Q: What is the amount of the scholarship award?

A: The amount of scholarship awards may vary.

Q: How can scholarship awards be applied?

A: Funds may only be used to pay tuition, fees, books and supplies as required by your courses.

Q: What school may I attend?

A: The recipients may attend any accredited college, or university, located in the United States, in the field of ministry with an affiliation with one of the following: Methodist, Presbyterian, Baptist, or Congregational, provided the institution meets the criteria in the following

paragraph. Recipients must be enrolled full-time each semester and working towards an undergraduate, graduate, post-graduate degree in the field of ministry.

An eligible educational institution is one whose primary function is the presentation of formal instruction and that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of students in attendance at the place where it carries on its educational activities.

Q: How will I be notified if I am chosen as a recipient?

A: All applicants will be notified in writing by email, whether or not they have been selected to receive a scholarship. Those students selected will download a package from their online account that includes a scholarship agreement and information about the scholarship terms.

Q: Is this scholarship renewable?

A: This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants. Scholarship recipients must be enrolled full-time. Scholarship recipients are limited to four total years of scholarship award and are expected to have been enrolled consecutive years during that time. Students must reapply for additional scholarship awards. Renewal is not guaranteed, and students will be included in the pool of scholarship applicants.